

Sideroom Availability eForm on ppm+

The **Sideroom Availability eForm** can be completed via the **PPM+ Mobile App** and the **Desktop version of PPM+**.



How will the Sideroom Availability Form be used?

- The Sideroom Availability eForm will be used to perform a review of patients within a side room to determine whether the allocation of a side room is still appropriate.
- The eForm will capture RAG status, infection status, categorisation of why the patient is in a Sideroom and a date of when the patient can be stepped down.
- The eForm will be used every time a patient is allocated a Sideroom and how long they will potentially need the Sideroom for the duration of their admission.
- There are no current processes established for recording Sideroom information, so this can often be in different places within the patients record, making it difficult for the ops teams to manage patient flow.

Benefits of the Sideroom Availability Form

- Uses the information recorded in the eForm to generate reports for the Op Centre to aid with patient flow and help move patient from Sideroom when these are no longer required.
- Allows staff on the wards to document the reasons why a patient is currently occupying a sideroom and whether or not isolation needs to continue for the patient.
- Siderooms can be freed up for other patients, who may require one.
- The eForm will support safe patient placement and reduce transmission of infection.

How to complete the form

- The eForm can be completed via the Desktop version of PPM+ and the PPM+ Mobile App.
- Please see local Infection Prevention and Control policies for guidance around isolation periods for infection as per the instruction on the eForm.
- To find out how to complete the eForm please go to the PPM+ Help site and view the [Sideroom Availability User Guide](#).

For further information please contact:

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